

## The Hospice of Windsor and Essex County requires a Full Time Manager, Palliative Medicine Program.

Job posting details are provided below:

<b>Job Title:</b>	<b>Manager, Palliative Medicine Program</b>
<b>Reports to:</b>	Director, Clinical Services and Informatics
<b>Job Type:</b>	Permanent Full Time
<b>Schedule:</b>	Salaried management position, typically Monday – Friday, days, on call to meet operational requirements
<b>Department:</b>	Patient & Family Services

### Duties and Requirements:

A strong leader who plans and executes the Hospice vision within the organization and the community, displaying dedication to Hospice values. The Manager is experienced and knowledgeable about life altering diagnoses and the broader field of palliative care, with special emphasis on end of life care. The Manager mentors the Hospice Nurse Educators, and provides collaborative mentorship for all other personnel, physicians, and students working within or directly supporting the Palliative Medicine Program, demonstrating professional values and compassion for patients, families and visitors. He/she develops and promotes relationships within the community with all health partners.

To succeed in this role, you should have excellent analytical, leadership, and problem-solving skills. The successful candidate will also be an exceptional communicator, with a strong understanding of budgeting and performance evaluation processes. A complete list of the accountabilities are noted in the position profile.

### Educational /Skill Requirements

- At least 5 years' experience in the field of oncology or palliative nursing, preferably with some experience in community home visiting.
- Management experience preferred.
- Current certificate of competence from the College of Nurses of Ontario
- BScN preferred.
- Certificate in the Fundamentals of Hospice Palliative Care (required) and Comprehensive Advanced Palliative Care Education is preferred
- LEAP- Learning Essential Approaches to Palliative End of Life Care is required or will be expected to complete as assigned after hire.
- Canadian Nurses Association Certificate for Hospice Palliative Care Nursing is required or will be expected to be complete after hire.
- Demonstrated ability to work in a collaborative team environment
- Demonstrated skills of assessment, planning, designing, coordinating implementing and evaluating programs and services.
- Computer proficiency or willingness to learn agency computer programs
- Excellent oral, written and telephone communication skills.

***If you are interested in applying for this position, please submit your resume and cover letter by July 25th at 5:00pm to [hr@thehospice.ca](mailto:hr@thehospice.ca), please reference the job title in your subject line. We thank all applicants in advance, but only those selected for an interview will be contacted. If selected for an interview, please indicate whether you require accessibility accommodations.***

*The Hospice provides for an accessible environment in accordance with legislation.*

*Please be advised that an offer of employment for the above posting is conditional upon you providing proof of being fully vaccinated against COVID-19. Fully vaccinated means that you have received two doses of a two-dose vaccine, or have received one dose of a one-dose vaccine, and at least fourteen days have elapsed since receiving the last dose. If you are partially vaccinated and are waiting to receive your second dose, we will require that you provide proof of receipt of your second dose once administered. If you are unable to be vaccinated due to medical reasons or on the basis of creed, we would ask that you kindly provide satisfactory evidence in support of an accommodation under the Human Rights Code. Such evidence may include a medical note from your physician (if your request for an exemption is on the basis of medical reasons), or a letter from your religious leader, religious organization or other suitable documentary evidence (if your request is based on creed).*