

The Hospice of Windsor and Essex County requires a Full Time Director, Clinical Services & Informatics.

Job posting details are provided below:

- Job Title:** Director, Clinical Services & Informatics
Reports to: Executive Director
Job Type: Permanent Full Time
Schedule: Salaried Management position, typically Monday – Friday, days, on call to meet operational requirements
Department: Patient & Family Services
Reporting Positions: Manager HRH (W/ES), Manager Palliative Medicine Program, Coordinator Intake and Service Delivery, Clinical Support Coordinator, Professional Practice

Duties and Requirements:

A strong leader who plans and executes the Hospice of Windsor and Essex County Mission and Vision within the organization and the community, displaying dedication to Hospice values. The Director is experienced and knowledgeable about the broader field of palliative care, with special emphasis on end-of-life-care. The Director mentors all department staff, demonstrating professional values and compassion for patients, families and visitors. He/she is an Ambassador of Hospice by developing and promoting relationships within the community with all health partners.

The Director Clinical Services is accountable for setting direction and ensuring organizational excellence within the Hospice Residential Homes in Windsor and Erie Shores; and Palliative Medicine Program (home care), including Intake and Service Delivery as well as Professional Practice oversight. The Director will work closely with the team to maintain and review relevant data and metrics in their dashboards to help drive appropriate actions.

To succeed in this role, you should have excellent analytical, leadership, and problem-solving skills. The successful candidate will also be an exceptional communicator, with a strong understanding of budgeting and performance evaluation processes.

Educational /Requirements

- Masters in Nursing Human or Health Services
- Active registration with the College of Nurses of Ontario
- Experience and education in palliative care is required
- Maintain knowledge of changes in legislation and or regulations that impact programs/services offered by Hospice
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- CAPCE, LEAP certification. Fundamentals required
- Computer literacy required.

Skills

- Previous leadership experience required.
- Excellent communication skills
- Excellent skills related to change management, planning, performance and evaluation.
- Aptitude for resolving administrative issues and conflicts.

- In-depth knowledge of policies and regulations in the clinical field.
- Excellent organizational skills.
- The ability to lead people in identifying and achieving an organizational vision
- Demonstrated ability to work in a collaborative team environment
- Ability to work flexible hours
- Bilingual French / English an asset

If you are interested in applying for this position, please submit your resume and cover letter by May 27th at 9:00am to hr@thehospice.ca, please reference the job title in your subject line. We thank all applicants in advance, but only those selected for an interview will be contacted. If selected for an interview, please indicate whether you require accessibility accommodations.

The Hospice provides for an accessible environment in accordance with legislation.

Please be advised that an offer of employment for the above posting is conditional upon you providing proof of being fully vaccinated against COVID-19. Fully vaccinated means that you have received two doses of a two-dose vaccine, or have received one dose of a one-dose vaccine, and at least fourteen days have elapsed since receiving the last dose. If you are partially vaccinated and are waiting to receive your second dose, we will require that you provide proof of receipt of your second dose once administered. If you are unable to be vaccinated due to medical reasons or on the basis of creed, we would ask that you kindly provide satisfactory evidence in support of an accommodation under the Human Rights Code. Such evidence may include a medical note from your physician (if your request for an exemption is on the basis of medical reasons), or a letter from your religious leader, religious organization or other suitable documentary evidence (if your request is based on creed).