

Hospice Position Profile – Permanent Full Time and Part Time Personal Support Worker

Job Title: Personal Support Worker at one of the Residential Homes

Reports to: Coordinator of the Hospice Residential Home

Job Type: Permanent Full time 8 hours per day, 40 hours weekly (**positions at both Windsor and Erie Shores locations**)
Permanent Part Time 8 hours per day, up to 40 hours biweekly (**positions at both Windsor and Erie Shores locations**)

Schedule: Incumbent will be required to work a rotating schedule of day shift (7-3) and afternoon shift (3-11) including alternate weekends and holidays

Location: Windsor/Leamington

Term: Permanent Full Time/Part Time

Department: Patient and Family Services

Duties and Requirements:

The Personal Support Worker (PSW) of the Windsor Residential Home and the Erie Shores Residential Home will support and work towards achieving the strategic directions set out by the Board of Directors of the Hospice of Windsor and Essex County Inc. The Hospice of Windsor and Essex County's strategic directions, mission, vision and value statements will be the basis of the annual performance evaluation.

She/he will function as a front line Personal Support Worker and as an assistant to the Hospice Residential Home Coordinator and the Volunteer.

Qualifications:

- Legally entitled to work in Canada and the Province of Ontario.
- Preference for experience in oncology and/or palliative care.
- Evidence of a Vulnerable Police Clearance completed within the past year.
- Ability to speak fluently in the French language is an asset.
- Excellent oral, listening, and written communications skills.
- Ability to work in a team environment.
- Good organizational and prioritizing skills.
- Excellent interpersonal and collaboration abilities.
- Proficient in computer use including Microsoft Office, i.e. Word, Outlook and Excel.
- Flexibility of hours; evenings and weekends shifts may be required.

Education:

- Graduation from an accredited Personal Support Worker Program.
- Completed the "Fundamentals of Palliative Care Course", OR the Hospice of Windsor & Essex County "Patient Care Volunteer Training Course" with a plan to complete the "Fundamentals of Palliative Care" within one year following the start date of employment.
- Completed, OR, are willing to take, the "Comprehensive Advanced Palliative Care Education" (CAPCE) course & the "Learning Essential Approaches to Palliative and End of Life Care" (LEAP) course preferably within one year, but may be extended to within two years following the start of employment.

If you are interested in applying for this position, please submit your resume and cover letter by March 30 by 9:00am to hr@thehospice.ca, please reference the job title in your subject line along with your interest in the FT or PT positions.